

Bad Weather and School Closure

2 November 2018

Dear Parents

Detailed below are the school's emergency procedures.

We will close the school only when we consider it necessary. This will be because of staff shortage, the risk of children being stranded at school or for health and safety reasons, for instance no water or heating.

If we close the school before the school day begins, you can access the information on:

- <http://mapping.dorsetforyou.com/closedservices>
- the local radio stations
 - BBC Radio Solent: 96.1FM, 103.8FM and DAB
 - Wessex FM: FM96 or 97.2
 - Heart Radio: FM 102.3

I will telephone the village representatives who will in turn contact their list **(please see over)**. **Please do not phone them, they will phone you.**

If we close the school during the school day:

- We will ring parents, prioritising families living further away. Adults will remain in school until all children are collected. **Please ensure that we have your up-to-date contact numbers.**
- You may ring the school for information on **01308 482410** but may find the school number busy.
- Please collect your child from their class and ensure that an adult has ticked your child's name against the class register.

Yours sincerely

Jyotsna Chaffey
Headteacher

Below is the list of village representatives:

Long Bredy	Caroline Morrish-Banham	482757 07773062287
Litton Cheney	Sandie Burton	482267/07939558165
Puncknowle	Nic Arundel	898474/07941201373
West Bexington	Kim Pearse	898777 07941333538

Under current legislation the school cannot release telephone numbers or contact details to the village reps. **Each family must contact one of the reps listed above** so that the reps have a list of contact numbers. In case of school closure village reps need to be able to contact families.

FAILURE TO GIVE YOUR CONTACT DETAILS TO A VILLAGE REP COULD RESULT IN YOU NOT KNOWING ABOUT AN UNFORESEEN SCHOOL CLOSURE.